

REGULATION 11

AWARDS, COURSES AND UNITS

Current version with effect from: 1 Jul 2024

Approved by: Council

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11.1 Purpose of this Regulation

11.1.1 The objects of the University of Divinity as prescribed by the *University of Divinity Act* section 4 include the conferral of 'degrees, diplomas and certificates and other awards in Divinity and associated disciplines'.

11.1.2 Using the powers contained in section 30 (j) of the *University of Divinity Act*, the Council has resolved that all matters concerning the degrees, diplomas, certificates and other awards of the University are subject to this Regulation and policies of the University pursuant to it. This includes all courses and units offered by the University through its Colleges or Schools.

11.2 Definitions

For the purposes of this Regulation:

- a) an award of the University of Divinity is a qualification approved by the University Council that is recognised by the conferral of a degree, diploma or certificate
- b) a group of awards is a sequence of awards in the same or similar area that provides for a student enrolling in a longer award to exit early with a shorter award or for a student who successfully completes a shorter award to proceed to a longer award
- c) a course is a sequence of units or other educational activities approved by the Academic Board that leads to the conferral of an award of the University
- d) a unit is discrete quantum of study organised around a topic that contributes to a course of study leading to an award of the University.
- e) 'Divinity' means the study of religious beliefs, practices and thought that leads to awards in Divinity, Ministry, Philosophy, Spirituality or Theology.
- f) 'Associated disciplines' means study leading to awards in any area of knowledge or professional practice that in the opinion of both the Academic Board and the Council falls within section 4 of the Act (Objects of University).

11.3 Graduate Attributes

11.3.1 The Graduate Attributes of the University are:

- a) Learn: Graduates are equipped for critical study, especially of Christian texts and traditions
- b) Articulate: Graduates articulate theological insight and reflection
- c) Communicate: Graduates communicate informed views through structured argument

- d) Engage: Graduates engage with diverse views, contexts and traditions
- e) Serve: Graduates are prepared for the service of others

11.3.2 The Graduate Attributes may only be amended by the Council after seeking the advice of or receiving a recommendation from the Academic Board.

11.4 Disciplines

11.4.1 The Disciplines of the University are broad areas of activity that support delivery of the University's mission of education, research and engagement. The Disciplines are:

- a) Biblical Studies
- b) History
- c) Indigenous Studies
- d) Philosophy
- e) Practical Theology
- f) Theology

11.4.2 The Disciplines of the University may only be amended by the Council after seeking the advice of, or receiving a recommendation from, the Academic Board.

11.4.3 Council delegates to the Academic Board power to create Discipline Groups for the purposes of:

- a) building collaborative relationships across the University
- b) supporting academic quality assurance
- c) encouraging scholarship and research
- d) evaluation of research
- e) engagement with external partners.

11.5 Policies

11.5.1 The Council is responsible for the development, approval and review of effective policies that ensure a quality student experience and provide consistent rules for awards, courses and units in the following areas:

- a) Academic Documents Policy
- b) Academic Dress Policy
- c) Campus Policy
- d) Graduation Ceremonies Policy

11.5.2 The Academic Board has delegated authority and is accountable to the Council for the development, approval and review of effective policies and procedures that ensure a

quality student experience and provide consistent rules for awards, courses and units in the following areas that implement the principles of this Regulation:

- a) Admissions Policy
- b) Assessment Policy
- c) Course Accreditation, Course Development and Course Modification Procedures
- d) Credit Policy
- e) Enrolment Policy
- f) Graduation Eligibility Policy
- g) Learning Management System Policy
- h) Student Progress Policy
- i) Student Unit Evaluation Policy
- j) Unit Policy, to govern the development, approval and review of units.

11.6 Awards of the University

11.6.1 Each award of the University must:

- a) Have a Course Description and Course Outcomes
- b) Be driven by scholarship in both content and design, drawing on the expertise of qualified and experienced content specialists and course designers
- c) Equip students to achieve the Course Outcomes, to acquire the Graduate Attributes, and to meet relevant professional accreditation standards
- d) Align with the University's vision, strategic plan, and graduate attributes
- e) Align with the needs of the University's partners, including students, Colleges, churches and religious orders, agencies, and government.
- f) Fall within the definition of divinity and its associated disciplines as approved by the Academic Board
- g) Comply with regulatory requirements, including the *Australian Qualifications Framework* and the *Higher Education Standards Framework*
- h) Be viable, responding to an ongoing and demonstrable demand
- i) Be sustainable, supported by adequate resources
- j) Be developed, monitored, and reviewed with intellectual and procedural rigour, including measurement against external benchmarks.

11.6.2 The Course Outcomes for an award must:

- a) identify the minimum knowledge and ability accomplished by every graduate of an award

- b) be appropriate to the level and volume of the award
- c) conform with the *Australian Qualifications Framework*
- d) reflect the University's Graduate Attributes
- e) relate to the Rationale of the award
- f) be achievable and measurable
- g) include no less than three and no more than six outcomes

11.6.3 Proposals for the development, major modification or review of courses leading to an award or awards of the University must ensure that evidence and advice is sought from:

- a) prospective students, current students and / or graduates of the award
- b) benchmarking of the proposal against similar courses at other Universities
- c) internal and external academic experts in the area of the proposal
- d) pedagogical expertise in the design of courses, units and assessments
- e) industry experts in the area of the proposal, such as professional associations and potential employers
- f) the Colleges and Schools of the University.

11.6.4 An award may only be approved or renewed by the Council after consideration of:

- a) a business plan that provides evidence of its alignment with the University's mission and strategy, demand from students or stakeholders, and financial sustainability
- b) an education plan approved by the Academic Board that provides evidence that sufficient academic staff, academic and library resources, and an appropriate learning environment exist to support the award
- c) a Course Record approved by the Academic Board.

11.6.5 Awards approved by the Council under this Regulation are:

<i>Award Area</i>	<i>Title</i>	<i>Postnominals</i>	<i>AQF</i>
Counselling	Diploma in Counselling	DipCouns	5
	Advanced Diploma in Counselling	AdvDipCouns	6
	Bachelor of Counselling	BCouns	7
	Master of Counselling*	MCouns	9
Education	Graduate Certificate in Education and Theology	GCEdTheol	8
	Graduate Certificate in Teaching Religious Education	GCTRE	8
	Master of Education and Theology	MEdTheol	9
Leadership	Graduate Certificate in Leadership	GCL	8

	Graduate Diploma in Leadership	GDL	8
	Master of Leadership	MLE	9
Divinity, Ministry and Theology	Undergraduate Certificate in Divinity	CertDiv	5
	Diploma in Ministry	DipMin	5
	Diploma in Theology	DipTheol	5
	Advanced Diploma in Theology and Ministry	AdvDipTheolMin	6
	Bachelor of Ministry	BMin	7
	Bachelor of Theology	BTheol	7
	Graduate Certificate in Children and Families Ministry	GCCFM	8
	Graduate Certificate in Divinity	GCDiv	8
	Graduate Certificate in Theology	GCTheol	8
	Graduate Diploma in Divinity	GDDiv	8
	Graduate Diploma in Theology	GDTheol	8
	Master of Divinity	MDiv	9
	Master of Theological Studies	MTS	9
	Master of Theology	MTh	9
Philosophy	Advanced Diploma in Philosophy	AdvDipPhil	6
	Graduate Diploma in Philosophy	GDPhil	8
	Master of Philosophical Studies	MPS	9
Professional Supervision	Graduate Certificate in Professional Supervision	GCPS	8
	Graduate Diploma in Professional Supervision	GDPS	8
Spirituality	Graduate Certificate in Spirituality	GCSp	8
	Graduate Certificate in Teaching Meditation	GCTM	8
	Graduate Diploma in Spirituality	GDSp	8
	Master of Spirituality	MSp	9
Spiritual Care	Graduate Certificate in Spiritual Care	GCSC	8
	Graduate Diploma in Spiritual Care	GDSC	8
	Master of Spiritual Care	MSC	9
	Graduate Diploma in Pastoral and Spiritual Care	GDPS	8
	Master of Pastoral and Spiritual Care	MPSC	9
Spiritual Direction	Graduate Diploma in Spiritual Direction	GDSD	8

	Master of Spiritual Direction	MSD	9
Research	Graduate Certificate in Research Methodology	GCRM	8
	Master of Philosophy	MPhil	9
	Doctor of Philosophy	PhD	10
	Doctor of Professional Practice	DPP	10
	Doctor of Ministry*	DMin	10

*Teach-out only, not accepting new enrolments

11.7 Course Records

11.7.1 Every award or group of awards must have a Course Record using Schedule A: Course Record Template.

11.7.2 The Council decides the title, postnominals, AQF Level and regalia pertaining to each award, and must seek the advice of the Academic Board prior to approval or amendment of this information. This information must be recorded in the Course Record. The title of an award of the University must:

- a) comply with the *Australian Qualifications Framework*
- b) concisely and clearly reflect the content and outcomes of the award
- c) be unique to that award within the University
- d) support the reputation of the University and its awards for scholarship of the highest quality
- e) reflect conventions in the higher education sector and community expectations.

The standard names and abbreviations used at the University for postnominals are:


<i>Award Descriptor</i>	<i>Abbreviation</i>	<i>Award Area</i>	<i>Abbreviation</i>
Undergraduate Certificate	Cert	Divinity	Div
Diploma	Dip	Ministry	Min
Advanced Diploma	AdvDip	Philosophy	Phil
Bachelor	B	Spirituality	Sp
Graduate Certificate	GC	Theology	Theol
Graduate Diploma	GD	Counselling	Couns
Masters	M	Other	<i>initial letter</i>
Doctorate	D		

11.7.3 The Academic Board must specify in the Course Record the Colleges and Schools of the University that are authorised to admit and enrol students in the award or awards covered by that Course Record. Prior to such authorisation being granted, the Academic Board must be satisfied that the College or School understands and is able to execute its

obligation to ensure that any student admitted or enrolled in that award has access to the course and units across the University necessary to complete that award.

- 11.7.4 The Academic Board decides the academic fields to be included in Schedule A: Course Record Template.
- 11.7.5 The Vice-Chancellor decides the administrative fields to be included in Schedule A: Course Record Template.
- 11.7.6 Academic information in a Course Record may only be approved or amended by the Academic Board, subject to the University's Course Development or Course Modification Procedures.
- 11.7.7 Administrative information in a Course Record may only be approved or amended by the Vice-Chancellor or the Vice-Chancellor's delegate.
- 11.7.8 The approved Course Record must be publicly available on the University's website, excluding information recorded by the University solely for statutory or regulatory or administrative purposes that is not required for a prospective or current student or a course advisor to understand the purpose and requirements of the award.

SCHEDULE A: COURSE RECORD TEMPLATE

AWARD NAME	 UNIVERSITY OF DIVINITY
Governed by Regulation 11: Awards Courses and Units	
Version with effect from:	DATE
Approved by:	Academic Board
Approval History:	DATE

A. Awards

<i>Title</i>	<i>Postnominals</i>	<i>AQF</i>	<i>CRICOS</i>

B. ACADEMIC INFORMATION

1. Course Description

2. Course Outcomes

3. Graduate Pathways

4. Professional Accreditation

5. Study Mode

Select all that apply	
<input type="checkbox"/>	Classroom only
<input type="checkbox"/>	Online only
<input type="checkbox"/>	Blended / mixed-mode

	Self-directed research under the guidance of a supervisory team
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6. Schools and Colleges

<i>School / College</i>	<i>CRICOS registered YES / NO / NA</i>

7. Course Coordinator(s)

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8. Admission: Minimum Academic Requirement

Probationary admission is available?	YES / NO

9. Admission: Other Requirements

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10. Duration

<i>Award</i>	<i>Points</i>	<i>Standard full-time duration</i>	<i>Minimum</i>	<i>Maximum (excluding leave)</i>

11. Course Structure

Award Name	XX points

12. Credit

<i>Award</i>	<i>Maximum credit</i>	<i>Specific rules</i>

13. Academic Dress

<i>Title</i>	<i>Gown</i>	<i>Headwear</i>	<i>Hood</i>