

REGULATION 3**UNIVERSITY EXECUTIVE**

Current version with effect from: 1 Apr 2024

Approved by: Council

Approval History: 13 Mar 2024

3.1 Purpose of this Regulation

- 3.1.1 By this Regulation the Council constitutes the University Executive, using the powers in the *University of Divinity Act* section 30 (da) to make regulations for the appointment of boards and committees, and establishes the composition, powers and responsibilities of the University Executive.
- 3.1.2 The University Executive brings together the leaders of the University, its Colleges and Schools for purposes including:
- a) developing strategic initiatives and business plans for recommendation to Council
 - b) building collaborative relationships across the Colleges and Schools
 - c) exchanging information relevant to the University's mission
 - d) consulting on proposed changes to the University's governance and management
 - e) implementing strategic initiatives of the University.

3.2 University Executive Membership

- 3.2.1 The members of the University Executive are:
- a) The Vice-Chancellor, who is Chair of the University Executive
 - b) The Principal of each College of the University
 - c) The Dean of Research Strategy
 - d) The Dean of the School of Graduate Research
 - e) The Head of the School of Indigenous Studies
 - f) The Head of the School of Professional Practice
 - g) The University Librarian
- 3.2.2 The University Secretary must maintain a register of members of the University Executive, including a designated deputy for each member appointed under 89.2.1 b) who may attend and vote if the member is unable to be present.
- 3.2.3 If the Vice-Chancellor is absent the members may elect a Chair from among their number.

3.3 Committees of the University Executive

- 3.3.1 The University Executive may appoint committees to assist in the discharge of its responsibilities and functions. The terms of reference of such committees as approved by the University Executive or by the Council must be recorded in the Schedule to this Regulation.
- 3.3.2 The Council delegates to the University Executive the power to appoint members of committees established by the University Executive, or of committees established under Regulations or Policies of the University that report to the University Executive.

3.4 Responsibilities of the University Executive

- 3.4.1 The University Executive meets at least six times annually and may decide its own working procedures.
- 3.4.2 The University Executive is accountable to the Council for the following responsibilities:
- a) leading the delivery of the University's Vision, Mission and Strategic Plan
 - b) developing, monitoring and promoting strategic initiatives (whether undertaken by individual Colleges or Schools or a group of Colleges or Schools) for consideration by the Council, the Academic Board, or College governing bodies as appropriate
 - c) developing strategies and business plans regarding development, delivery and growth of the University's curriculum that complement the Academic Board's role in academic quality assurance
 - d) providing advice to and responding to requests for advice from the Council on policy development and review
 - e) identifying priorities for the development of the student learning environment and shared services across the University
 - f) apprising its members of challenges and opportunities in government, higher education, theology, churches and religious orders, faith-based agencies, and the wider community
 - g) identifying opportunities for collaboration across the Colleges and Schools, including (but not limited to) research, research training, engagement, and staff succession
 - h) identifying opportunities for the professional development of the University's leaders
 - i) making recommendations to the Council, Academic Board, Vice-Chancellor, Colleges or Schools to execute these responsibilities.

SCHEDULE TO REGULATION 3

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1. RESEARCH STRATEGY COMMITTEE

1.1 Membership

1.1.1 The Dean of Research Strategy

1.1.2 The Dean of the School of Graduate Research.

1.1.3 The Research Coordinator of each College or School.

1.1.4 Up to three persons who are research active appointed by the University Executive for a period of up to three years, having regard to gender balance, cultural diversity, and disciplinary expertise of the membership. Persons so appointed are eligible for reappointment.

1.1.5 At least three members of the Committee must hold academic appointments at Level D (Associate Professor) or Level E (Professor).

1.2 Chair and Deputy Chair

The Dean of Research Strategy is the Chair of the Research Strategy Committee. The Deputy Chair is appointed by the University Executive for a period of up to three years taking into account any recommendation of the Committee.

1.3 Meetings

- a) The Committee must meet no less than three times each year.
- b) The Committee may decide its own working procedures, subject to the provisions of the Governance Policy.
- c) A quorum for a meeting is a majority of members of the Committee.
- d) The Committee must report its confirmed minutes to the University Executive as soon as practicable after each meeting.
- e) The Committee may provide reports to the Academic Board or the School of Graduate Research as required, and must present an annual report to the Academic Board.

1.4 Terms of Reference

The Research Strategy Committee is responsible for advising Council through the University Executive on research strategies, initiatives and innovations that promote the research interests of the University, and that foster research of the highest quality.

The Committee's specific duties include:

- a) implementation of the University's Research Strategy and reporting progress on it through the University Executive to the Council, including any recommendations for change
- b) developing research policies for approval by Council or Academic Board, as appropriate, and implementing approved policies
- c) identifying strategic opportunities for research partnerships including through external grant applications
- d) identifying opportunities to increase the University's research income, including through external competitive grant applications, government funding, industry funding and philanthropy
- e) through the University Executive, advising the Council on the strategic dispersal of research funding, including criteria and priorities for research grants and scholarships
- f) designing and implementing activities that build the University's research culture and improve the research quality (ERA and EI) performance of the University
- g) providing or facilitating provision of disciplinary expert advice to the School of Graduate Research as required
- h) certifying annually to Academic Board that the University is compliant with the *Australian Code for the Responsible Conduct of Research*