Schedule C

Moderation Report Form

9 November 2018

**MODERATION RECORD**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
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| College | |  | | | | Year |  | | Semester | | |  |
| **Names of Moderators** | | | |  | | | | | | | | |
| 1. Moderation Items chosen | | | | | | | | | | | | |
| (Indicate from this list which items were chosen for review this semester. If you used many, in different forms, please indicate the number of times it was used.) | | | | | | | | | | | | |
| **Moderation Item** | | | | | | **Tick which were chosen  (or multiple tick those used)** | | | | **Times Used** | | |
| a) distribution of grades in the unit and in equivalent units | | | | | |  | | | |  | | |
| b) the number and proportion of Fail grades | | | | | |  | | | |  | | |
| c) the number and proportion of Distinction and High Distinction grades | | | | | |  | | | |  | | |
| d) mean or median grades | | | | | |  | | | |  | | |
| e) grades of different groups participating in a unit, such as classroom-based or online-based students, or where several units access the same learning materials | | | | | |  | | | |  | | |
| f) differences in grade distribution from previous iterations of a unit | | | | | |  | | | |  | | |
| g) differences in grade distribution between different Assessment Tasks in a unit. | | | | | |  | | | |  | | |
| 2. Grade Adjustments Record | | | | | | | | | | | | |
| List the units in which adjustments were made: | | | | | | | | | | | | |
| **Unit** | **Adjustment (student or cohort)** | | **Adjustment made** | | **Reason** | **Record Updated** | | **Examiner Advised** | | | **Further Action Required** | |
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| 3. Multi-Streamed Units Record | |
| Were any of the units adjusted part of a class in which students were at different levels? (For instance, undergraduate and postgraduate, or level 2 and level 3 undergraduate.) |  |
| If no multi-streamed units were adjusted, what observations have you made that satisfies you that the grades in the different levels were appropriate? |  |
| Please identify at least one multi-streamed class (if there has been one this semester) and indicate how the different levels were treated differently, such as by extra or different Assessment Tasks, tutorials, readings, and so on. |  |
| Was this successful in achieving goals? |  |
| Which might be done differently in future? |  |